

Vietnam Business visa Application



IMPORTANT: Please enter your contact information

Name:

E-mail:

Tel:

Mobile:

The latest date you need your passport returned in time for your travel:



Vietnam business visa checklist

- Filled out and signed Vietnam business visa application form.** The form is enclosed.
- Original passport.** Passport must have at least 6 months remaining validity and have at least 1 visa page.
- 1 Photographs.** Standard passport photographs 2 x 2 inches on white background.
- Payment.** Credit Card Authorization form, Certified Check, or Money Order payable to VisaHQ.com.
- Return mailer.** Prepaid self-addressed return label or payment for FedEx.

! If you wish to prepay return shipping, please add the shipping fee to the total and provide the return shipping address:

- FedEx 2nd day delivery - add \$15
- FedEx Standard Overnight - add \$20
- FedEx Priority Overnight - add \$25
- FedEx Saturday delivery - add \$45
- FedEx First Overnight - add \$65

Name:

Company:

Address:

City:

State:

Zip:

- Business Letter.** A business letter from either the sending company in the US or sponsoring company in Vietnam. The letter should be printed on company letterhead stationery, addressed to the Embassy of Vietnam, and signed by a senior manager (an equivalent to Vice-President or above). Business letters from US companies should adhere to the following guidelines:•



Mail documents to: VisaHQ.com
2005 Massachusetts Avenue, NW
Washington, DC 20036
Tel: 800-345-6541

Briefly introduce the applicant (please specify employment status/position held in the company by applicant).•

State

the nature of the business to be conducted (ie. business meetings, contract negotiations, etc.) and the names and addresses

of companies to be contacted in Vietnam.• Specify the type and desired validity of the visa (ie. one year multiple entry business visa).• Guarantee of sufficient funds for travel.

Vietnam business visa fees for citizens of United States

Type of visa	Max. validity	Embassy fee	Our fee	Processing time	Total
Single entry	up to 30 days	\$65.00	\$69.95	5-7 business days	\$134.95
Single entry	up to 30 days	\$85.00	\$69.95	3-4 business days	\$154.95
Multiple entry	up to 90 days	\$150.00	\$69.95	5-7 business days	\$219.95

Credit Card Authorization Form

I authorize VisaHQ.com to charge my credit card for the amount of \$

Name on the Credit Card:

Credit Card number: - - - Exp. date: /

Credit Card Billing Address:

Signature:

Comments:

Thank you!
We accept all major credit cards.



Visa Approval/Reference Number (if any):



EMBASSY OF VIETNAM
1233 20th Street, NW, Suite 400
Washington, D.C. 20036

Tel: (202) 861-0737 & (202) 861-2293
Fax: (202) 861-0917
<http://www.vietnamembassy.us>

VISA
APPLICATION

(FOR NON-VIETNAMESE
PASSPORT HOLDERS)

01 Photo
(2 inches x 2 inches)
Glued photo here
01 additional photo
stapled to this form for a
loose -leaf visa request

1. Name (in block letters):

.....
Family name First name Middle name

2. Date of birth:...../...../.....
Date / Month / Year

3. Male: Female

4. Place of birth:.....

5. Nationality at birth:.....
Nationality at present:.....

6. Passport number:.....
Date of issue:.....
Date of expiry:.....

7. Profession:.....
Place of employment:.....

.....
Telephone (Office):.....

8. Present mailing address: (P.O Box Not Accepted)
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.....
.....

Telephone (Home):.....

9. Purpose of visit to Vietnam:
.....
.....
.....

10. Name, address of your contact (sponsor, host, hotel...) in Vietnam (if any)

.....
.....
.....
.....

11. Proposed date of entry:

...../...../.....
Date / Month / Year

Proposed date of exit:

...../...../.....
Date / Month / Year

12. Requesting a visa good for:

- Times of entries:
 - Single (one time) visit
 - Multiple visits
- Length of stay:
 - One month
 - 03 months
 - Less than 6 Months (with an approval only)
 - Up to one year (with an approval only)

I solemnly declare that the statements made in this application are true and correct.

Date:.....
Signature of Applicant

- Check list:** Before submitting, make sure you have included:
- Original Passport (for a **visa sticker request**); or Passport copy (front photo page, for a **loose-leaf visa request**)
 - Completed and signed Application with One Photo glued or stapled;
 - Visa Fee: Money Order (or Cashier's Check); and
 - Prepaid USPS Express Mail or FedEx Slip, (if you want your visa be returned by mail).